

# The Hospice of St Francis

## SAFEGUARDING TEAM

The welfare of adults or children in our care is of the utmost importance, and safeguarding them from harm is an integral aspect of this care and support.

If you have any safeguarding issues or concerns these must be brought to the attention of a member of our Safeguarding Team who will take the appropriate action.

As a Hospice we have a duty to support any adult who lacks capacity to act or make specific decisions for themselves. Please contact the Safeguarding Team if you would like any further information.



**Polly Traxler**

Director of Integrated Governance, Wellbeing and Family Support  
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01442 869550



**Fay Richardson**

Director of Care and Contracting  
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**Claire Hewitt**

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**Annette Dewey**

Joint Head of Family Support  
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### HEALTH & SAFETY

We are responsible for the safety of everyone accessing the Hospice. This includes ensuring our premises, equipment and treatments are safe and that we take measures to prevent the spread of infection.

If you have any queries, please contact George Sears (01442 869550)

### DUTY OF CANDOUR

We will always be open and transparent with patients and families in our care. If things go wrong we will apologise and provide truthful information and appropriate support.

If you have any queries, please contact Fay Richardson our Director of Care & Contracting (contact details above).

### FREEDOM TO SPEAK UP

We encourage staff to speak up if they have any concerns.

The Hospice's Freedom to Speak Up guardian is Trustee Jenny Jenkins who can be contacted in confidence -

freedomtospeakupguardian@stfrancis.org.uk



**PROMOTE WELFARE. PROACTIVE. PROTECT.**



The trustee with responsibility for safeguarding is Jenny Jenkins



The Safeguarding Concerns Form is now on Vantage. A link to the form and our Safeguarding Flowchart can be found on the Intranet homepage