Job title:	Specialty/ Locally Employed Doctor	**Reporting to:**	Sharon Chadwick, Medical Director
Department/Group:	Medical Team	**Job code/Req no.:**	
Location:	HOSF/Community	**Travel required:**	Yes
Band	TBC	**Position type:**	Pat Time 24hpw Mon, Tues & Day TBC

Main Duties & Responsibilities

- To work collaboratively as a member of the multidisciplinary team.
- To participate flexibly in the care of inpatients, outpatients and patients in the community as well as giving advice to external teams regarding palliative care issues
- To admit new patients in co-operation with the nurse responsible for the patient
- To provide ongoing medical/psychosocial review of patients on the inpatient unit
- To advise the community palliative care team in the care of patients in the home setting
- To review patients in the outpatient clinic
- To provide appropriate information and support to relatives and carers, while respecting patient confidentiality
- To maintain medical notes, using SystmOne and any standard documentation provided
- To communicate with general practitioners, hospital consultants and community nurses and complete necessary documentation on discharge or death of patients
- To attend multi-disciplinary clinical meetings and other clinical meetings when required
- To participate in clinical audits and case presentations
- To participate with other medical staff in weekend, night and bank holiday rota
- To participate in education of healthcare professionals both internally and externally in the management of palliative care patients

Qualifications, Skills, Experience, Knowledge & Approach

- Full registration with GMC
- Several years appropriate experience since registration
- Previous experience in multi-professional teamwork setting
- Post-registration experience in one or more of the following: General Medicine, Care of Elderly, General Practice, Oncology or Psychiatry
- Knowledge of, and experience in, managing a broad range of medical conditions
- Ability to manage the day to day clinical demands of the service
- Understanding of and appropriate attitudes to ethical issues that arise in palliative care
- Aware of the importance of providing palliative care that is appropriate to the individual's cultural and racial background
- Ability to work with individuals and families in crisis
- Ability to supervise, mentor and support junior doctors
- Ability to break bad news sensitively
- Demonstrates a high level of professional and personal integrity

Communication

- Strong communication skills
- Excellent relationship building skills

- Excellent oral and written communication skills in context of liaison with other professionals

Decision Making

- Analytical thinker – ability to analyse data
- Strong problem solver
- Ability to work independently but know when to ask for help
- Ability to work and communicate effectively with a multi-disciplinary team Recognises own strengths and weaknesses
- Recognises when stressed and has effective coping mechanisms

Mental & Physical Consideration

- Commitment to the aims and ethos of the Hospice
- Continually strive to improve the business
- Development of others to succeed
- Keen to develop self within role
- Ability to work alone with guidance and support from manager
- Frequent interruptions with unpredictable workload
- Able to drive, be a car owner and live within 30 minutes travelling distance of Hospice to participate in on call rota

Working Conditions & Environment

- Office based
- Ability to travel in the community
- Unsocial hours
- Fixed rota

Health & Safety

- Understand and comply with all Health and Safety, Fire and Infection Control regulations
- Complete all mandatory training and ensure compliance of direct reports and contractors

Safeguarding

Act in a manner at all times to safeguard the interests of individual patients/professionals and their families and justify public trust and confidence in the Hospice of St Francis.

Last updated by:	Medical Consultant	Date/Time:	November 2026